WELCOME
to the 2018 CUE Conference
CALL FOR PROPOSALS

- Conference Date and Time: **May 11, 2018 from 7:30am – 5:00pm**
- Conference Theme: **STEAM for the Global Economy aka “The World Runs on STEAM”**
- Proposal Submission Opens: **February 23, 2018**
- Final Proposal Submission Deadline: **April 2, 2018**
- Post-Conference Journal publication submissions deadline: **June 15, 2018**

The Organizing Committee of the Sixth Annual CUNY Coordinated Undergraduate Education (CUE) Conference is calling for proposal submissions. Submitted abstracts will be reviewed by the event’s committee. Upon acceptance, your proposed conference presentation (workshop/panel, platform, or poster) will be confirmed.
Conference Theme & Strands

Conference Theme: “The World Runs on STEAM”

The conference theme for the 2018 CUNY CUE Conference is STEAM for the Global Economy, aka The World Runs on STEAM. The organisers encourage submissions that approach this theme from a variety of perspectives. We also encourage sessions across a variety of interdisciplinary and theoretical perspectives.

Submissions are organised into the following thematic strands:

**Immersion and Summer Bridge Programs**
- STEAM-based College-readiness initiatives
- Models of effective STEAM-based Accelerated Developmental Education practices
- Integrated Curriculum to strengthen STEAM education
- Models of Mathematics and English Bridge Courses

**Student Success Initiatives**
- First-year student progression and retention in STEAM
- Degree Maps in STEAM areas
- Transfer students’ progression and retention in STEAM
- STEAM-related graduation outcomes
- Advisement Initiatives the support students entering STEAM

**Academic Initiatives**
- Innovative approaches to teaching and supporting Science instruction and learning
- Integrating/utilizing Technology to enhance student learning in STEAM
- Academic Initiatives that prepare students for Engineering
- Defining the role that the Arts play in student success and integrating it into STEM areas
- Mathematics courses/initiatives designed to help students successfully complete their math sequence
Presentation Formats

Interactive Workshop Presentation (60 minutes)

A workshop presentation should be designed as a 60-minute intensive session led by an expert or experienced practitioner of the topic. It should be more instructional and interactive in nature than an oral presentation and involve participants working with the workshop leader on a topic or issue that addresses one or more of the conference thematic strands. Workshop presentations that involve problem-solving, skills training, or the dissemination of new content or disciplinary approaches are particularly encouraged.

Panel Discussion (60 minutes)

A panel discussion involves an interactive discussion among three to four presenters with similar interests or expertise in one (or more) of the thematic strands. Each panellist will be expected to give a brief (10-12 minute) presentation of his/her perspective/research, leaving ample time for audience questions and answers.

Platform/Oral Presentation (30 minutes)

A platform presentation is an oral presentation on one of the STEAM thematic strands, involving the preparation of a PowerPoint (PPT) to help inform the audience of the major points being presented on the topic. While shorter and less interactive than a workshop presentation, the presenter should create a presentation that lasts approximately 20 minutes to allow about 10 minutes at the end for questions/comments from the audience.

Poster Presentation (exhibited during the conference and manned up to 60 minutes during the dedicated poster session time)

A poster presentation provides a relaxed presentation atmosphere in which the presenter uses a poster pinned to a poster board (36” tall by 48” wide) to illustrate their STEAM-related research. Presenters will often engage with interested participants on a one-to-one basis, providing excellent opportunities for networking, discussion and relationship building.
How to Submit Your Proposal

- To submit, go to CUE Conference online submission system hosted through Typeform.

- Complete the presenter and presentation information, including an abstract (maximum 250 words) and your desired presentation format: Workshop, Panel Discussion, Platform/Oral Presentation, or Poster.

- Submit well before the submission deadline in order to benefit from choice selection format; workshop and panel discussion presentations are encouraged, but are more limited.

- Your submitted abstract will undergo double-blind peer review.

- If your proposal is accepted, you will be asked to register for the conference. You will then receive an email confirming both your registration and the format for your presentation.

- Please be aware: There is limited space for workshops and panel discussions. As a result, your proposal may be accepted and then asked to present in the format of a poster or platform/oral presentation.

**SUBMIT A PROPOSAL**
Conference Proceedings Journal

Each conference presenter is invited to submit a publication to the Conference Proceedings Journal. The official journal will be published online in a PDF format under an ISSN issued by the University.

Final papers will be accepted only in Microsoft Word format. Before submitting your paper, please ensure that you have read the Final Paper Guidelines and formatted your paper correctly. All submissions for the journal are subject to peer review.

Full papers should be submitted by June 15, 2018.

Final Paper Submission

If your abstract has been accepted and you have registered for the conference, you are encouraged to submit a full paper for inclusion in the Conference Proceedings Journal which will be made available online. The CUE Conference Proceedings are peer-reviewed publications that act as permanent records of the research generated by CUNY conferences.

Important

- The full article must be submitted as a MS Word file in DOC or DOCX format (PDF format is not accepted).
- Before submitting your paper, please ensure that the English used is clear, concise and coherent. This is especially important if English is not your first language.

Please email your final paper to mmartinez2@mec.cuny.edu by June 15, 2018, having thoroughly checked it for errors and formatted it according to the Submission Guidelines below.
CUE Paper Submission Guidelines

Article Structure

Please use the article structure outlined below.

Title
Ensure that your title accurately reflects the contents of your paper and is free of errors.

Abstract
A concise and factual abstract is required (maximum length of 250 words). The abstract should state briefly the purpose of the research, the principal results and major conclusions. An abstract is often presented separately from the article, so it must be able to stand alone. For this reason, references should be avoided, but if essential, cite the author(s) and year(s). Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself.

Keywords
Immediately after the abstract, provide a minimum of three keywords.

Introduction
Present the purposes of the study and provide background for your work.

Conclusions
The main conclusions of the study may be presented in a Conclusions section, which may include the main findings, the implications and limitations.

Appendices
If there is more than one appendix, they should be identified as A, B, etc.

Acknowledgements
Collate any acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals who provided help during the research (e.g. providing language help, writing assistance or proofreading the article, etc.).

Footnotes
Footnotes should be used sparingly. Number them consecutively throughout the article, using superscript Arabic numbers.

References
In-text citations
Please ensure that every reference cited in the text is also present in the reference list (and vice versa).
Reference style


List at end of paper: References should be arranged first alphabetically and then further sorted chronologically if necessary. Please single space, and indent after the first line of each.

Reference to a journal publication:

Reference to a book:

Reference to a chapter in an edited book:

For further details on referencing, please read the APA style guide or consult Purdue OWL.

Resources
"Rules of Thumb for Writing Research Articles” by Tomislav Hengl and Michael Gould
Style Checklist

◊ 12-point Times New Roman font.
◊ All paragraphs and body text justified and single spaced.
◊ One line should separate paragraphs or sections. Do not indent paragraphs.
◊ Set page size to A4.
◊ Margins: Microsoft Word ‘Normal’ (2.54 cm).
◊ Manuscripts not to exceed 5,000 words each (excluding tables, figures and references).
   Manuscripts longer than 5,000 words will be returned for editing.
◊ Main headings, subheadings and sub-subheadings should be formatted as in the example below. No more than three levels of headings should be included.
◊ All figures must be inserted in a JPEG image format, within the page margins. Centre images. Do not insert loose objects such as arrows, lines, or text boxes. Number and caption below the figure (Figure 1: Caption), centre aligned.
◊ Tables should be created within the Microsoft Word document, should fit onto one A4 page and should be numbered and captioned below the table, centre aligned.
◊ Bold any section/paragraph headers and left align.
◊ Do not use any page headers, footers or page numbers (footnotes are acceptable).
◊ Use only portrait layout. Do not include any pages in landscape layout.
◊ Corresponding author contact email address should be added to the end of the paper after references.
◊ Optional: Acknowledgements (max. 150 words) to be included as the last section before reference list.
◊ References to be single spaced (indented after first line of reference).
◊ Title page information to include:
   ◊ Title of the paper.
   ◊ Author names and affiliations: Provide authors' affiliation details (where the work was done) including full institution name and country.
   ◊ Abstract: A concise and factual abstract not exceeding 250 words is required.
   ◊ Keywords: Immediately following the abstract provide a minimum of three keywords.